

INTER-OFFICE MEMORANDUM

Office of Accounts and Control

TO: Chief Financial Officers
State Departments and Agencies

DATE: December 10, 2002

FROM: Lawrence C. Franklin, Jr., State Controller

SUBJECT: AUDIT FEES

Effective December 1, 2002 a federal audit fees expenditure was made for all federal accounts through the end of November. The natural account used for these transactions is 639750. Effective December 31, 2002 and at the end of every month thereafter we will repeat this process for all federal revenue received for the month. The posting of this monthly transaction will occur by the end of the first week of the new month.

Please review your federal accounts to ensure that the correct accounts have been charged. If you find any discrepancies when reviewing these accounts please contact Wayne Hannon at 222-6404 or via e-mail at WayneH@gw.doa.state.ri.us.

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CFO: 03-35